



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

**BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 17, 2004 - 7:00 p.m.
CHICO CITY COUNCIL CHAMBERS**

AGENDA

1. CALL TO ORDER

- 1.1 Welcome to Visitors
- 1.2 Flag Salute

2. SUPERINTENDENT'S REPORT

3. HEARING SESSION/PUBLIC FORUM

At this point in the meeting, visitors may address issues that do not appear on the agenda. The law does not allow the Board to take action on items not appearing on the agenda. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of the Hearing Session/Public Forum will be as follows per Board Policy #9370:

- > Speakers will identify themselves and will direct their comments to the Chair.
- > Speakers will be given 5 minutes to present their topic. Time will be monitored using the "stoplight" timer provided by the Chico City Council.
- > Each general topic will be limited to 15 minutes or 3 speakers.
- > The Hearing Session/Public Forum will be limited to up to one hour in duration.
- > Priority will be given to student speakers.
- > Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- > Speakers will not be allowed to yield their time to other speakers.
- > Immediately following the conclusion of the Action Calendar, if necessary, the Hearing Session/Public forum will be re-opened. Priority will be given to those speakers who have remained throughout the meeting to address the Board. Again, speakers will be limited to 5 minutes.
- > Speakers will respect the time limit granted for their presentation. Those speakers unwilling to respect the time limit will be asked to discontinue their presentation by the Chair. An unwillingness to halt a presentation after being directed will, at the discretion of the Chair, result in the meeting being called into "recess" until such time that the meeting can resume in an orderly fashion.
- > No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

4. CONSENT CALENDAR

The items listed below will be approved by the Board in one action. However, any member of the governing board may remove an item from the consent calendar for individual discussion and action.

- 9.2 Public Employee Performance Evaluation
 Title: Superintendent

10. ADJOURNMENT

Board agendas, exhibits, and highlights are available on-line at: www.chicousd.org

The Board of Education of the Chico Unified School District met in a Regular Meeting at 7:00 p.m. in the Chico City Council Chambers. The following were present:

BOARD MEMBERS:

Steve O'Bryan, President
Anthony Watts, Clerk
Rick Anderson, Member
Rick Rees, Member

ABSENT:

Scott Huber, Vice President

ADMINISTRATION:

Dr. Scott Brown, Superintendent
Kelly Staley, Assistant Superintendent - Educational Services
Randy Meeker, Assistant Superintendent - Business Services
Bob Feaster, Director - Educational Services
Vikki Gillett, Director - Information Technology
Dr. Cynthia Kampf, Director - Educational Services
Alan Stephenson, Director - Educational Services
Bernard Vigallon, Director - Educational Services
Greg Einhorn, Attorney at Law
Kim Hutchison, Executive Secretary

OTHERS:

Association representatives, news media, and visitors.

1. CALL TO ORDER

1.1 At 7:01 p.m., Mr. O'Bryan called the meeting to order and welcomed visitors.

1.2 Mr. O'Bryan led the Pledge of Allegiance.

2. SUPERINTENDENT'S REPORT

Students from Chico High performed "Elegance" from Hello, Dolly! Performances are at 7:30 p.m. in the Williams Theatre. Tickets are \$10. Dates: November 11, 12, 13, 18, 19, 20

3. HEARING SESSION/PUBLIC FORUM

At 7:09 p.m., Mr. O'Bryan opened the Hearing Session/Public Forum. Members of the public expressed opinions regarding events at recent Board meetings. At 7:22 p.m. there were no further comments and the Hearing Session/Public Forum was closed.

4. CONSENT CALENDAR

Prior to the Consent Calendar, Mr. O'Bryan announced that Item 4.3 - Certificated Human Resource Actions would be amended by removing the Leave Request by Maya Price.

4.1 The Board approved the minutes of the 10/06/04 Regular Meeting. *MSC Anderson/Watts*

4.2 The Board approved the minutes of the 10/20/04 Regular Meeting. *MSC Anderson/Watts*

- 4.3 The Board approved the **Certificated** Human Resources actions: *MSC Anderson/Watts*

| Name | Assignment | Effective | Comment |
|--|--------------------|---|--------------------------|
| <u>Full-Time Leave Requests for 2004/05</u> | | | |
| Price, Maya | - | 2004/05 (Effective 10/8/04 - 1/2/05) | 1.0 FTE Leave |
| Topete-Tallerico, Janet | | 2004/05 (Effective 11/29/04 - 1/14/05) | 1.0 FTE Leave |
| <u>Part-Time Leave Requests for 2004/05</u> | | | |
| Topete-Tallerico, Janet | | 2004/05 (Effective 1/17/05 - 5/26/05) | 0.2 FTE Leave |
| <u>Temporary Appointment(s) 2004/05</u> | | | |
| Coppage, Denise | 0.4 FTE Elementary | 1 st Semester 2004/05 (Effective 10/21/04) | Temporary Appointment |

- 4.4 The Board approved the **Classified** Human Resources actions: *MSC Anderson/Watts*

| <u>NAME</u> | <u>CLASS/LOCATION/ASSIGNED HOURS</u> | <u>EFFECTIVE</u> | <u>COMMENTS/ FUND</u> |
|---------------------------------|---|-------------------------|--|
| <u>Appointments</u> | | | |
| Bleakley, Sue | IA-Special Education/Rosedale/2.5 | 10/25/04 | Correct Effective Date |
| Hornback, Huntley | LT Parent Clsrn Aide-Restr/Cohasset/.8 | 09/10-03/10/04 | New Position/ Categorical Fund |
| Nahalea, Lynsey | IPS-Classroom/Loma Vista/2.0 | 10/19/04 | Vacated Position/ Special Education |
| Nowell, Susan | Health Assistant/Neal Dow/1.0 | 10/25/04 | New Position |
| Pinnell, Barbara | IPS-Classroom/Loma Vista/3.0 | 10/19/04 | New Position/ Special Education |
| Pogman, Jennifer | Parent Classroom Aide-Restr/Hooker Oak/2.0 | 10/13/04 | Vacated Position/ Categorical Fund |
| Stoner, Wendee | Parent Clerical Aide-Restr/Sierra View/.2 | 10/13/04 | Existing Position/ Categorical Fund |
| Van Buskirk, Peter | Fiscal Services Manager/Business Office/8.0 | 10/12/04 | New Position/ Categorical Fund |
| <u>Increase in Hours</u> | | | |
| Bossard, John | School Bus Driver T1/Transportation/5.8 | 09/28/04 | Existing Position |
| Cooper, Brenda | Passenger Van Driver/Transportation/7.3 | 09/14/04 | Existing Position |
| George, Jodi | Passenger Van Driver/Transportation/7.4 | 09/14/04 | Existing Position |
| Gudgeon, Richard | School Bus Driver T1/Transportation/6.1 | 09/28/04 | Existing Position |
| Leckenby-Sanborn, Dian | Passenger Van Driver/Transportation/7.3 | 09/14/04 | Existing Position |
| Miller, Charlotte | School Bus Driver T1/Transportation/7.0 | 09/28/04 | Existing Position |
| Persaud, Nayaram | School Bus Driver | 09/28/04 | Existing Position |

| | | | |
|--|--|-----------------------|------------------------------------|
| Thomas, Kristy | T1/Transportation/6.5 School Bus Driver | 09/28/04 | Existing Position |
| Young, Kimberly | T1/Transportation/7.1 School Bus Driver | 09/28/04 | Existing Position |
| | T1/Transportation/6.2 | | |
| <u>Transfer w/Increased Hours</u> | | | |
| Marsicola, Sandra | Health Assistant/MJHS/6.0 | 11/01/04 | Existing Position |
| <u>Voluntary Reduction in Hours</u> | | | |
| Bates, Christine | IPS-Healthcare/Sierra View/4.0 | 10/14/04 | New Position/ Special Education |
| <u>Leave of Absence</u> | | | |
| Hightower, Caryn | Account Technician/MJHS/4.0 | 10/13/04- 04/13/05 | Per CBA 5.12 |
| <u>Resignation/Termination</u> | | | |
| Edson, Katherine | Cafeteria Asst/CHS/3.5 | 10/08/04 | Voluntary Resignation |
| Williams, Jonna | Parent Classroom Aide- Restr/Citrus/3.9 | 05/27/04 | End Restricted |

4.5 The Board approved payment of the following warrants: *MSC Anderson/Watts*

| <u>FUND #:</u> | <u>FUND DESCRIPTION:</u> | <u>WARRANT #'S:</u> | <u>AMOUNT</u> |
|----------------|-----------------------------------|---------------------------------------|---------------------|
| 01 | General Fund | 321997 - 322279 | \$364,303.01 |
| 13 | Nutrition Services | 322280 | \$12.00 |
| 25 | Capital Facilities FD - State CAP | 322281 - 322284 | \$14,210.19 |
| 29 | BLDG FD - 1988 Ser. C - INT | 322285 | \$12,400.00 |
| 35 | County School Facilities Fund | 322286 - 322295 | \$573,571.40 |
| | | CURRENT WARRANT TOTAL: | \$964,496.60 |
| | | PREVIOUS WARRANT TOTAL: | \$0.00 |
| | | TOTAL WARRANTS TO BE APPROVED: | \$964,496.60 |

4.6 The Board approved the expulsion of the following student identified by number: #26839; #16462
MSC Anderson/Watts

4.7 The Board approved the following gifts received by individual school sites: *MSC Anderson/Watts*

| Donor | Donation | Recipient |
|--|-----------------------------|------------------|
| Anonymous | 2 ski passes | BJHS |
| Thornton's Chevron | dictionaries | Chapman |
| Mike Bavalacqua | left handed golf clubs | CHS |
| Alisa & Cliff Johnsen | sport and cycle shirts | CHS |
| Enloe Medical Center Carol Butler - Director of Nursing Quality | 140 pieces 8/10 clear glass | CHS |
| Safeway | \$500 | CHS |
| Paula Beehner | keyboard | CJHS |
| Kristi & David Grissom | Concertmate 950 keyboard | CJHS |
| Cohasset Parent Club | books | Cohasset |
| Don Swofford Kornelia Bauer | \$50 | EWE |

| | | |
|---|--------------------------------------|------------|
| Mona Lisa | snare drum, drum sticks, stand, case | EWE |
| Jeffrey & Leslie Anderson | \$100 | EWE |
| Mary Affeldt Mrs. Walter Affeldt | \$11,879.58 | Loma Vista |
| Sound Source Chuck Mahar & Staff | Rebuilt drum set | MJHS |
| Damon & Lisa Pound | Podium | Neal Dow |
| Cecilia Murphy | 3 boxes books | Nord |
| William E. Skinner | \$50 | Parkview |
| Rick and Susan Anderson | \$60 | Parkview |
| Thomas & Christine Lando | \$300 | Parkview |
| Collier Hardware | \$50 | Parkview |
| Bruce Hagerty | \$50 | Parkview |
| Gary & Jerrie Katz | \$50 | Parkview |
| Joy Anderson Kimball | \$50 | Parkview |
| Richard Utterback | paper | PVHS |
| Creekside Volleyball Academy | \$2,122.28 | PVHS |
| Hull's Nor Cal Window and Door, Inc. | \$1,500 | PVHS |
| Robert Paddock | \$40 | PVHS |
| Diana Fogel | CPU, laser printer | PVHS |
| Smythi Tire Service | \$50 | PVHS |
| Chico Republican Women Federated c/o Barbara Maggi | one book | PVHS |
| Michele Martin | books, videocassettes | PVHS |
| Gayle Olsen | paper | PVHS |
| Charlie Copeland/ Dr. Sally Foltz | books | PVHS |
| Kathleen Sinnott | paper | PVHS |
| Ann Elliott | one book | PVHS |
| Bev Armstron | one book | PVHS |
| Nanette/Michael Wysong | \$200 | PVHS |
| Steve Jasco | \$50 | PVHS |
| Target - Take Charge of Education | \$236.71 | Rosedale |
| Ken & Bonnie Chapman | \$100 | Shasta |
| Madison Bear Garedn c/o Lance Wells | ice cream | Shasta |

- 4.8 The Board approved the consultant agreement between CUSD And Creative School Resources and Research to provide an annual evaluation to include development of evaluation management and data collection plan; technical assistance for monthly review and annual performance report; attendance at monthly collaborative planning meetings; develop, write and submit annual performance reports. This program provides before and after school academic and enrichment classes for Chapman, Citrus, McManus and Rosedale schools. Funding Source: 21st Century Community Learning Center Federal Grant. There is no impact to the general fund.
MSC Anderson/Watts
- 4.9 The Board accepted the lists of obsolete instructional materials. A list of the Obsolete Instructional Materials may be reviewed at the District Office. *MSC Anderson/Watts*

4.10 The Board approved the declaration of surplus property that is no longer needed to be disposed of in accordance with administrative procedures. A list of the Surplus Property may be reviewed at the District Office.
MSC Anderson/Watts

5. DISCUSSION CALENDAR

5.1 At 7:23 p.m., Mr. O'Bryan opened the Public Hearing regarding the Chico Unified School District (CUSD) Initial Proposal to Chico Unified Teachers Association (CUTA). There were no comments and the Public Hearing was closed.

5.2 Dr. Cynthia Kampf, Ted Sullivan - Principal at Citrus Elementary, Jennifer Taylor - Boys & Girls Club and Mary Cahill - CARD provided an update to the Board regarding the 21st Century Community Learning Center After School Program which is a collaborative effort between the three agencies.

5.3 Dr. Kampf updated the Board regarding district results in the state testing program. Kelly Mauch, Assistant Superintendent - Education Services reported to the Board on the recent High School Summit and next steps to improve academic achievement for all students.

6. ACTION CALENDAR

There were no action items before the Board.

7. ANNOUNCEMENTS

Mr. Watts announced that the weather station at Forest Ranch School had been installed and was working.

Mr. Watts also announced that he was working with Mr. Larry Wahl, Chico City Councilman to bring streaming video technology to the City Council Meetings and the School Board Meetings.

8. ITEMS FOR THE NEXT BOARD AGENDA

Dr. Brown reported that on the next agenda there would be a discussion item regarding Board Transition.

9. CLOSED SESSION

Closed Session was not held.

10. ADJOURNMENT

At 8:35 p.m. the meeting was adjourned.

kh

NEXT REGULAR MEETING: Wednesday, November 17, 2004
7:00 p.m., Chico City Council Chambers

APPROVED:

Board of Education

Administration

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928

November 17, 2004

MEMORANDUM TO: Board of Education
FROM: Dr. Scott Brown, Superintendent
SUBJECT: Certificated Human Resources Actions

| Name | Assignment | Effective | Comment |
|--|--------------------------|--|-----------------------|
| <u>Full-Time Leave Requests for 2004/05</u> | | | |
| Mendez, Quinn | | 2004/05 (Effective 11/17/04 - 01/02/05) | 1.0 FTE Leave |
| Nichols, Janelle | | 2004/05 (Effective 11/11/04 - 04/11/05) | 1.0 FTE Leave |
| Pierce, Jnana | | 2004/05 (Effective 11/01/04 - 12/10/04) | 0.8 FTE Leave |
| Topete-Tallerico, Janet | | 2004/05 (Change Effective dates of leave to 11/01/04 - 01/14/05) | 1.0 FTE Leave |
| Sprotte, Karen | | 2004/05 (Effective 01/04/05 - 03/11/05) | 1.0 FTE Leave |
| <u>Part-Time Leave Requests for 2004/05</u> | | | |
| Williams, Dawn | | 2004/05 (Effective 11/15/04 - 5/26/05) | 0.2 FTE Leave |
| <u>Temporary Appointment(s) 2004/05</u> | | | |
| Erndt, Therese | 0.4 FTE Speech Therapist | 1 st Semester 2004/05 (Effective 11/3/04) | Temporary Appointment |
| <u>Retirements/Resignations</u> | | | |
| Kaser, Catalin | | January 2, 2005 | Resignation |

jm
11/10/04

**CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CA 95928-5999**

November 17, 2004

MEMORANDUM TO: Board of Education

FROM: Scott Brown, Superintendent

SUBJECT: Classified Human Resources Actions

| <u>NAME</u> | <u>CLASS/LOCATION/ASSIGNED HOURS</u> | <u>EFFECTIVE</u> | <u>COMMENTS/ FUND</u> |
|---|---|------------------|---|
| <u>Appointments</u> | | | |
| Barrios, Karin | LT IA-Special Education/PVHS/6.0 | 10/18-12/16/04 | New LT Position/ Special Education |
| Barton, Ronda | IA-Special Education/PVHS/5.0 | 10/26/04 | Vacated Position/ Special Education |
| Bouttote, Steven | Custodian/Citrus/8.0 | 10/27/04 | Vacated Position |
| Carlson, Marisa | IA-Elementary/McManus/1.0 | 11/02/04 | New Position/ Grant Funds |
| Frank, Linda | Library Media Assistant/Hooker Oak/2.5 | 10/28/04 | Vacated Position |
| Hidalgo, Celina | IPS-Classroom/Loma Vista/2.0 | 11/09/04 | Vacated Position/ Special Education |
| Hurst, Jennifer | IPS-Classroom/BJHS/3.0 & 3.0 | 11/09/04 | Vacated Positions/ Special Education |
| Keith, Crystal | IPS-Classroom/Loma Vista/2.0 | 11/09/04 | Vacated Position/ Special Education |
| Lauterio, Tami | LT IA-Elementary/Parkview/.8 | 10/28-12/17/04 | New LT Position |
| Patterson, William | Custodian/Rosedale/8.0 | 11/08/04 | Vacated Position |
| Ross, Carli | IPS-Classroom/Loma Vista/3.0 | 11/09/04 | New Position/ Special Education |
| Shippen, Mary | IPS-Classroom/Citrus/6.0 | 10/29/04 | Vacated Position/ Special Education |
| Sommer, Carol | LT IA-Elementary/Parkview/.8 | 10/28-12/17/04 | New LT Position |
| Stoner, David | School Bus Driver-T1/Transportation/5.7 | 11/05/04 | Vacated Position |
| <u>Promotion</u> | | | |
| Hall, Kathy | Cafeteria Satellite Manager/Hooker Oak/4.7 | 11/01/04 | Vacated Position |
| <u>Resigned Only Position Listed</u> | | | |
| Barrios, Karin | IPS-Classroom/Loma Vista/6.0 | 10/17/04 | Voluntary Resignation |
| <u>Resignation/Termination</u> | | | |
| Gowdy, Shauna | IPS-Classroom/Chapman/3.0 | 10/28/04 | Voluntary Resignation |
| Gowdy, Shauna | IPS-Classroom/Citrus/3.0 | 01/02/05 | Voluntary Resignation |
| Kirby, Kelly | School Bus Driver-T2/Transportation/5.5 | 11/05/04 | Voluntary Resignation |

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999
(530) 891-3000

CONSULTANT AGREEMENT

Please read instructions on back before completing this form.

Name of Person or Firm Furnishing the Contracted Services: Stuart & Associates, Governmental Consultants
Payee (Make Check Payable to): Stuart & Associates
Street/PO Box: 1121 L St., Suite 102
City/State/Zip: Sacramento, CA 95814
Phone: 916-557-9745
Payee Social Security or Taxpayer I.D. #: 68-0346857

Chico Unified School District, hereinafter called "District," and the above-named person or firm furnishing consulting services, hereinafter called "Consultant," agree that Consultant will furnish to District the following services:
Professional consulting services in relation to school facilities services and to maximize the State contribution towards school facilities projects per Agreement.

For the above services, District will pay Consultant as follows (complete applicable areas):

\$ _____ per day/hour for _____ days/hours OR \$ _____ per activity/performance
\$ _____ additional expenses (describe) _____

TOTAL AMOUNT NOT TO EXCEED \$ 18,000.00

This agreement will be in effect from Oct. 1, 2004 to Sept. 30, 2005

ACCOUNT(S) TO BE CHARGED 29-9339-0-0000-8500-5800.15-510 1988 Series C Bond Interest

Susan A. Stuart
Signature of Consultant (Please read terms & conditions on back before signing.)

10/7/04
Date

Michael M. ...
RECOMMENDED:
Signature of Originating Administrator

10/27/04
Date

[Signature]
APPROVED:
Signature of District Administrator

10/28/04
Date

Authorization for Payment

- A. **ALL SERVICES ARE COMPLETED:** I authorize payment by the District in the amount of \$ _____ as full payment for the above authorized services. Please issue a warrant to the Consultant.
- B. **ALL SERVICES TO BE COMPLETED:** I request to have an RCF check (not to exceed \$1,000) issued as per the attached Purchase Order in the amount of \$ _____ as full payment for the above authorized services. Forward the check to me for release to the Consultant when the terms of this agreement have been fulfilled.

Signature of Originating Administrator
(Same as RECOMMENDED signature line above.)

Date

Routing Instructions:
White - Contract file
Pink - Accounts Payable
Yellow - Accounts Payable
Goldenrod - Originator

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999
(530) 891-3000

CONSULTANT AGREEMENT

Please read instructions on back before completing this form.

Name of Person or Firm Furnishing the Contracted Services: California State University, Chico Research Foundation
Payee (Make Check Payable to): (same)
Street/PO Box: 25 Main Street, Room 103
City/State/Zip: Chico, California 95929-0870
Phone: (530) 898-5700 FAX (530) 898-6804
Payee Social Security or Taxpayer I.D. #: 68-0386518

Chico Unified School District, hereinafter called "District," and the above-named person or firm furnishing consulting services, hereinafter called "Consultant," agree that Consultant will furnish to District the following services:
As a subcontract of the federally funded "Teaching American History" grant, the CSU Chico Research Foundation will oversee the work of the North State History-Social Science Project the administrative services related to the funding requirements, and the services of the CSU Chico History Dept. as described in the attached Memorandum of Understanding. Change in budget line items can be made only upon mutual consent and Federal approval. Full
For the above services, District will pay Consultant as follows (complete applicable areas): 2004-05 funding has been released to CUSD. Full 2004-0 actual expenses incur by CSU Chico Research Foundation will be reimbursed upon receipt of invoice.

\$ _____ per day/hour for _____ days/hours OR \$ 114,840 per year activity/performance
\$ _____ additional expenses (describe) _____
This agreement is for 2004-2005 only. A separate agreement will be completed in 2005-06 & 2006-07.
TOTAL AMOUNT NOT TO EXCEED \$ 114,840
This agreement will be in effect from 11/18/2004 to 6/30/2005
ACCOUNT(S) TO BE CHARGED Federal "Teaching American History" Grant - No general fund impact.

Jeff Kuyts _____ Date 11/9/04
Signature of Consultant (Please read terms & conditions on back before signing.)
Cynthia A. Kayf _____ Date 11/8/2004
RECOMMENDED: Signature of Originating Administrator
[Signature] _____ Date 11-8-04
APPROVED: Signature of District Administrator

Authorization for Payment

A. ALL SERVICES ARE COMPLETED: I authorize payment by the District in the amount of \$ _____ as full payment for the above authorized services. Please issue a warrant to the Consultant.

B. ALL SERVICES TO BE COMPLETED: I request to have an RCF check (not to exceed \$1,000) issued as per the attached Purchase Order in the amount of \$ _____ as full payment for the above authorized services. Forward the check to me for release to the Consultant when the terms of this agreement have been fulfilled.

Signature of Originating Administrator (Same as RECOMMENDED signature line above.)

Date

Routing Instructions:
White - Contract file
Pink - Accounts Payable
Yellow - Accounts Payable
Goldenrod - Originator

MEMORANDUM OF UNDERSTANDING
Teaching American History Grant

*“No Paine, No Gain: A Common Sense Approach
To Teaching Traditional American History”*

This agreement is between the
Chico Unified School District (CUSD)
The North State History-Social Science Project (NSH-SSP)
(CSU, Chico Research Foundation serving as sub-awardee for NSH-SSP)
The History Department, California State University, Chico and
The Chico Museum
(For the period October 1, 2004-September 30, 2007)

This Memorandum of Understanding is designed to ensure true collaboration between the Chico Unified School District (Lead Agency for the *“No Paine, No Gain”* project) and all its partners in seeking a U.S. Department of Education Teaching American History Grant, delineate the terms of their partnership, and provide evidence of their solid and long-ranging commitments to the project.

North State History-Social Science Project commits to the following involvement, based on the provision of grant funds:

1. Provide Program and Institute Coordinators for the three years of the project as outlined in the narrative and for the compensation included in the subcontract budget;
2. Provide Literacy Facilitators;
3. Conduct summer institutes and related orientations and follow-up meetings;
4. Assist Project Director in selecting and reviewing peer coaches;
5. Train peer coaches;
6. Oversee peer observation process;
7. Revise program as needed in response to ongoing evaluation and recommendations;
8. Produce materials for distribution to teachers;
9. Assist Chico Museum staff in preparation of exhibit-related curriculum packets for visiting schoolchildren;
10. Fulfill all other of its responsibilities described in the proposal narrative.

CSU, Chico Research Foundation commits to provide the following services:

1. Administrative services necessary to complete the subcontract included in the proposal. These responsibilities are primarily related to payment for CSU, Chico and NSH-SSP positions partially funded by the grant-funded proposal;
2. Cooperate fully with CUSD in its role as Lead Agency, including acting as subcontract fiscal agent, by providing invoicing and back-up documentation, as required, in a timely manner to facilitate reporting to the funding source.

History Department, California State University, Chico, commits to the following involvement:

1. Provide individual professors from the department as expert content presenters for summer institutes during the course of the grant-funded project. These staff members will be compensated in accordance with the subcontract included in the proposal;
2. Arrange for suitable on-campus venues for institutes and related orientations and follow-up meetings.

The Chico Museum commits to the following involvement:

1. Mount three exhibits (either traveling or locally-created), one each relating to the *California History-Social Science Content Standards* at grades 5, 8, and 11;
2. Prepare (in consultation with the NSH-SSP) curriculum packets relating to the exhibits and consistent with the *Standards*;
3. Accommodate visits by classes of schoolchildren from Chico Unified School District.

Chico Unified School District, as Lead Agency, commits to provide the following services:

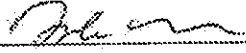
1. Oversee project-related administrative and logistical components of the approved proposal plan for the project, including:
 - a. Subcontract oversight of, and payments from, grant funds to CSU, Chico Research Foundation in its role as fiscal agent for NSH-SSP;
 - b. Prudent and audited fiscal oversight for project funds;
 - c. All reporting requirements to the funding source, in a complete and timely manner;
2. Provide project management as outlined in the proposal and included in the budget, which includes maintaining a functioning and effective partnership among funded, subcontracted, and beneficiary members (teachers in various schools and districts and, indirectly, students in grades five, eight and eleven);
3. Strongly encourage and support participation by eligible teachers, including facilitating their attendance at project functions and their fulfillment of commitments to the project.


This MOU is completed in a cooperative effort between all partners, including the Lead Agency Chico Unified School District, and ensures input from the partners for the duration of the Teaching American History Grant known as "No Paine, No Gain" (2004-2005, 2005-2006, 2006-2007).

The authorized organizational signatures on the following page indicate agreement with all elements of partnership detailed in this MOU document.

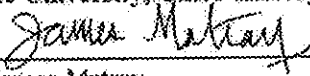
"No Paine, No Gain" MEMORANDUM OF UNDERSTANDING
SIGNATURE PAGE

North State History-Social Science Project

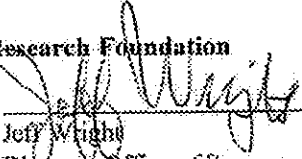
Signature: 
Name: Dale Steiner
Title: Co-Director
Date Signed: Feb. 23, 2004

Signature: 
Name: Jennifer Methel
Title: Co-Director
Date Signed: 2/23/04

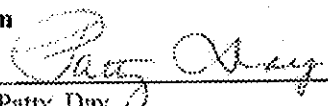
California State University, Chico History Department

Signature: 
Name: James Matray
Title: History Department Chair
Date Signed: 2-23-2004

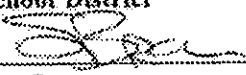
CSU, Chico Research Foundation

Signature: 
Name: Jeff Wright
Title: Director, Office of Sponsored Programs
Date Signed: 2/25/04

Chico Museum

Signature: 
Name: Patty Day
Title: President, Board of Directors
Date Signed: 2/25/04

Chico Unified School District

Signature: 
Name: Scott Brown
Title: Superintendent
Date Signed: 2/29/04

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999
(530) 891-3000

CONSULTANT AGREEMENT

Please read instructions on back before completing this form.

Name of Person or Firm Furnishing the Contracted Services:

Contracted Services: Jason Jeffery
Payee (Make Check Payable to): Diverse Network Associates (DNA)
Street/PO Box: 1967 Humboldt Rd.
City/State/Zip: Chico, CA 95928
Phone: 530/566-0446
Payee Social Security or Taxpayer I.D. #: 48-1284019

Chico Unified School District, hereinafter called "District," and the above-named person or firm furnishing consulting services, hereinafter called "Consultant," agree that Consultant will furnish to District the following services:

Teacher webpage system -- design, software, template/theme (consistent w/ school site webpage), training & server storage for CUSD teachers.

For the above services, District will pay Consultant as follows (complete applicable areas):

\$ _____ per day/hour for _____ days/hours OR \$15,000 per activity/performance

\$ _____ additional expenses (describe) _____

TOTAL AMOUNT NOT TO EXCEED \$ _____ \$15,000

This agreement will be in effect from 12/1/04 to 6/30/04

ACCOUNT(S) TO BE CHARGED 01-4045-5-0000-2420-741 EETT-f grant (Enhancing Education Through Technology)

Jason Jeffery
Signature of Consultant

11-8-04
Date

Vikki Hellett
RECOMMENDED:
Signature of Originating Administrator

11-8-04
Date

[Signature]
APPROVED:
Signature of District Administrator

11-9-04
Date

Authorization for Payment

- A. **ALL SERVICES ARE COMPLETED:** I authorize payment by the District in the amount of \$ _____ as full payment for the above authorized services. Please issue a warrant to the Consultant.
- B. **ALL SERVICES TO BE COMPLETED:** I request to have an RCF check (not to exceed \$1,000) issued as per the attached Purchase Order in the amount of \$ _____ as full payment for the above authorized services. Forward the check to me for release to the Consultant when the terms of this agreement have been fulfilled.

Signature of Originating Administrator
(Same as RECOMMENDED signature line above.)

Date

RECEIVED

NOV 10 2004

EDUCATIONAL SERVICES

CHICO UNIFIED SCHOOL DISTRICT
 1163 East Seventh Street
 Chico, CA 95928-5999
 (530) 891-3000

MAJOR FIELD TRIP REQUEST

TO: _____ Date: 11/09/04
 FROM: Liz Metzger School/Dept.: Chico High / ACT
 SUBJECT: Major Field Trip Request

GENERAL INFORMATION

Request is for ACT 12th grade Literature + Film class
 (grade/class/group)

to Los Angeles area for tours of production + post-production facilities
 (destination) (description of activity)

from Jan. 12th noon to January 15th 10 p.m.
 (dates) (times) (dates) (times)

Rationale for Trip: please see attached

Student/Teacher/Parent Ratio: 10:1 or better

Transportation: Private Cars _____ CUSD Bus _____ Other _____
 Charter Bus (Name) Mt. Lassen Transit

EXPENSES

*Estimated Expenses: students pay own expenses (including bus). See attached for breakdown.

• FEES \$ 60. • SUBSTITUTE COST \$ \$960 • MEALS \$ 270.
 • LODGING \$ 1080 • TRANSPORTATION \$ _____ • OTHER COST \$ _____
 • ACCOUNT(S)/AMOUNT(S) TO BE CHARGED:
 # Partnership Academics \$ 2,370.
 # _____ \$ _____

STATUS

Elizabeth Metzger Date 11/09/04
 Requesting Party _____
Liz Hanley Date 11/10/04 Recommend Not Recommended
 Site Principal _____
M. Stanley Date 11/10/04 Recommend Not Recommended
 Director of Educational Services _____
 _____ Approved Not Approved
 Board Action _____ Date _____

Chico High School
Major Field Trip Request
Los Angeles
January 12-15, 2005

Rationale: The ACT program is a California Partnership Academy with a career pathway in media communications. Field trips, mentoring, internships, and guest speakers are required of all academies as a way of informing students about the options open in their career field.

Seniors in the ACT program study film through both an historical/literary perspective (the English class *Literature and Film*) and an aesthetic perspective (the technology class *Studio Production*). For the past five years, we have taken our senior class to the Los Angeles area to visit production and post-production facilities, so they experience real-world options related to these classes. Our goal with this trip is to take students to places they couldn't go if they visited on their own or with their families. Thus, we don't go to Universal Studios or to Disneyland (though we do go to Paramount for its historical interest). Instead, we visit working studios and post-production facilities. An itinerary is attached.

Costs: Students pay their own costs for lodging, food, transportation (by bus), and admission to Paramount. ACT pays for the costs for substitutes (4 teachers x 3 days x \$80 = \$720), lodging for teachers (3 rooms x 3 nights x \$120 = \$1080) and \$30 per day toward food and other expenses for teachers.

ACT SENIOR FIELD TRIP
PROPOSED ITINERARY

January 12-15, 2005

- | | | |
|--------------------|------------------------------|--|
| Wed. 1/12 | 1 p.m. 9 p.m. | leave Chico from Chico High School arrive Studio City. Check into Sportsman's Lodge. Curfew at 10. |
| Thurs. 1/13 | 10 a.m-noon. | LA Center Studios <i>A full-support film and TV studio, the first in the downtown LA area since the 20s. The 18.5 acre campus has six working sound stages, and another 6-8 are being built.</i> |
| | Noon | Lunch at LA Center Studios commissary (Flix Café) |
| | 2-4 p.m. | Paramount Pictures Tours <i>Walking tour of working studio: educational, cultural, historical. Visit a sound stage, props and wardrobe, sets. Wear comfortable shoes.</i> |
| | 6-9:30 p.m. | Attend TV show taping (show to be arranged) |
| Fri. 1/14 | 8:30 a.m. 10-12 | Board bus; go to Beverly Hills Museum of Radio And Television <i>Seminar for our group only: "Hitchcock: The Master of Suspense."</i> |
| | noon | Lunch near Museum of Radio and TV |
| | 2-4 | Media City Sound <i>A full service audio post production, providing audio post for film, television and radio projects. In addition to a tour, students may have the opportunity for hands-on practice in working with Media City sound engineers.</i> |
| | 6-9:30 p.m. | Attend TV show taping (to be arranged) |
| Sat., 1/15. | 10 a.m. noon 9-10 p.m. | To Hollywood: Graumann's Chinese Theater, Avenue of the Stars Depart for Chico Arrive home |



Chico Unified School District
1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

Board Policy: # 9110

Section: Board Bylaws
Page 1 of 2

OFFICERS

The officers of the Board of Education shall consist of a president, vice-president, clerk and executive secretary (not a member of the Board of Education). The president, vice-president and clerk shall hold office for one year or until their successors are elected and have qualified.

ELECTION OF OFFICERS

Election of the president, vice-president, clerk and executive secretary shall require a majority vote of the members of the Board of Education.

DUTIES OF OFFICERS, MEMBERS AND AUXILIARY PERSONNEL

President

The president of the Board of Education shall preside at meetings of the Board of Education, enforce the usual parliamentary rules, and sign all papers and documents as required by law or as authorized by action of the Board of Education. He/she shall have the same rights as other members of the Board in discussion and voting. The president shall be the official spokesperson for the Board after action has been taken by the Board.

Vice-President

The vice-president shall serve in the absence of the president, and in the performance of this service, he/she shall exercise all the powers and bear all the responsibilities of the president.

Clerk

The clerk shall serve as presiding officer in the absence of the president and vice-president. The clerk will also certify or attest to actions taken by the Board in the absence of the secretary and perform other duties as assigned by the Board.

Executive Secretary

The executive secretary shall keep a complete and accurate record of the proceedings of the Board of Education, send out notices of Board of Education meetings, and be responsible to the Board of Education for all matters pertaining to the care of the Board's records and documents. The executive secretary shall have such other duties as the Board may determine.

Attorney

The Board may, at its discretion, appoint an attorney to perform desired legal services. The attorney shall serve at the Board's pleasure and be compensated at a mutually agreeable rate.



Chico Unified School District
1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

Board Policy: # 9110

Section: **Board Bylaws**
Page 2 of 2

Auditor

The Board will contract for the services of an external auditor. The auditor will complete an annual audit of district financial matters and prepare the annual audit report.

SELECTED STATUTORY REFERENCES

- | | | |
|------------------|---------|--|
| Education Code § | 35022 | - President of Board |
| | 35025 | - Secretary and bookkeeper |
| | 35034 | - District Superintendent of certain unified districts |
| | 35041.5 | - Legal counsel |
| | 35121 | - Appointment of a clerk |
| | 35143 | - Annual organizational meetings |
| | 35250 | - Duty to keep certain records and reports |

RECOMMENDED: Superintendent - December, 1989
ADOPTED: Board of Education - December, 1989



Chico Unified School District
1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

Board Policy: # 9200

Section: **Board Bylaws**
Page 1 of 1

GOVERNING BOARD ELECTIONS

Governing Board election procedures shall be conducted in accordance with the California Education Code and Elections Code.

Qualifications

Any person is eligible to be a Board member if he/she is 18 years of age or older, a citizen of the State, a resident of the school district, a registered voter and not legally disqualified from holding civil office.

Date of Elections

The day for the election of Board members shall be the same day upon which a general election is held on even-numbered years. The Board members shall hold office for a term of four years, commencing at 8:00 a.m. on the first Friday in December next succeeding his or her election. Two members will be elected one year and three members will be elected two years later.

SELECTED STATUTORY REFERENCES

| | | |
|------------------|-----------|---|
| Education Code § | 5000-5033 | - Elections |
| | 5300-5304 | - General Provisions |
| | 5320-5329 | - Order and Call of Elections |
| | 5340-5345 | - Consolidation of Elections |
| | 5360-5363 | - Election Notice |
| | 5380 | - Election officers; compensation |
| | 5390 | - Qualifications of voters; procedure in polling places; equipment and supplies |
| | 5420-5426 | - Cost of Elections |
| | 5440-5442 | - Miscellaneous Provisions |
| | 35107 | - Eligibility |

RECOMMENDED: Superintendent - January, 1991
ADOPTED: Board of Education - January, 1991

EDUCATION CODE

5000. After the initial election of governing board members in any school district or community college district, a governing board member election shall be held biennially on the first Tuesday after the first Monday in November of each succeeding odd-numbered year to fill the offices of members whose terms expire on the first Friday in December next succeeding the election. Except as provided in this chapter, or in Chapter 2 (commencing with Section 5200) , the elections shall be held and conducted in accordance with Chapter 3 (commencing with Section 5300).